

Insider Threat WBT Glossary

Active Shooter:

A person actively engaged in killing or trying to kill people in a confined and populated area. Active shooters are not limited to only the use of guns.

Adversary:

An individual, group, organization, or government that conducts or has the intent to conduct detrimental activities.

Behavioral Indicators:

Any observable behavior or action by an individual that may signal malicious intent. For example, taking classified material home or on trips.

Contact:

Any association, connection, or communication with another individual occurring in person or via any form of technology.

Counterintelligence (CI):

Counterintelligence means information gathered and activities conducted to identify, deceive, exploit, disrupt, or protect against espionage, other intelligence activities, sabotage, or assassinations conducted for or on behalf of foreign powers, organizations, or persons, or their agents, or international terrorist organizations or activities.

DOD:

Department of Defense

Domestic violence (DV):

Domestic violence includes any abusive, violent, coercive, forceful, or threatening act or word used to gain power and control over a household or family member, current or former spouse, current or former intimate partner, current or former dating partner, or co-parent. This behavior includes, but is not limited to physical or sexual violence, emotional or psychological intimidation, verbal abuse, stalking, economic control, harassment, threats, physical intimidation, or injury. DV may occur in any relationship, regardless of socioeconomic orientation, gender identity, or religion. DV can occur in heterosexual and same-sex intimate relationships, including marital, cohabiting, or dating relationships that are not dependent on the existence of a sexual relationship.

Espionage:

The unauthorized transmittal of classified information to a foreign nation or entities with the intent to harm the US or aid a foreign power.

Employee Assistance Program (EAP):

EAP is a free and confidential Counseling and Referral service for a variety of personal and professional concerns. Mental health, financial, and substance abuse professionals are available to address employee's concerns.

Exploit:

To take advantage of (a person, situation, etc.) especially unethically or unjustly for one's own ends.

Foreign National:

Any person who is not a US citizen. Lawful permanent residents (also referred to as “Green Card” holders) are foreign nationals. Dual citizens are not foreign nationals.

Harassment:

Any unwelcome written, verbal, or physical conduct that objectively creates a hostile or offensive work environment. Harassment may or may not be based on age, color, gender, mental or physical disabilities, national origin, race, religion, genetic information, sexual orientation, status as a parent, or reprisal (for opposing employment discrimination and/or for participating in the EEO complaint process). Harassment or offensive conduct includes, but is not limited to:

- Offensive gestures, excessive profanity, or other coarse language
- Derogatory comments about an individual’s appearance and other such blatant insensitivities toward others such as:
 - Bullying, offensive jokes
 - Slurs
 - Epithets or name calling
 - Verbal or written assaults or threats.
- Unwanted physical contact, intimidation, ridicule, or mockery
- Insults or degrading remarks
- Offensive objects or pictures
- Actions that would interfere with the work performance of the target.

Hostile work environment:

Behavior/actions that are severe or pervasive, perceived as unwelcome or offensive, and, applying the reasonable person standard, would cause another person in the same circumstances as the target to perceive a violation of the Zero Tolerance Policy.

Insider:

Any person with authorized access to an organization’s resources to include personnel, facilities, information, equipment, networks, or systems.

Insider Threat:

The threat that an insider will use his or her authorized access wittingly or unwittingly, to do harm to the security of the United States. This threat can include damage through espionage, terrorism, unauthorized disclosure of national security information, or through the loss or degradation of department resources or capabilities.

Internet of Things (IoT):

The Internet of Things is a global infrastructure for the information society, enabling advanced services by interconnecting (physical and virtual) things based on existing and evolving interoperable information and communication technologies.

Intimate contact:

Sexual contact, and/or bonds of affection, which may take place in person, via the internet, via telephone, or via any other forum by which audio or visual information can be transmitted. This includes video chat and gaming.

Leaks:

The intentional, unauthorized disclosure of classified or sensitive information to a person or an organization that does not have a “need to know.”

Media:

Any means of mass public communications, to include:

- Newspapers, magazines, periodicals and books
- Radio and Television
- Electronic or on-line publications and communications, including blogs and wikis
- Entertainment organizations, or persons such as reporters, commentators, columnists, journalists, editors, photographers, academic researchers, authors, filmmakers, documentary producers, television producers, and other members of public information organizations or the entertainment industry.

NITTF:

National Insider Threat Task Force

Personally Identifiable Information (PII):

Information that can be used to identify an individual. It can include the individual’s name, Social Security Number, AIN, or biometric records alone or when combined with other personal information such as date and place of birth, employment or medical information, financial information, or other personal matters.

Privileged Access:

A category of access that grants an individual privileged user duties to perform elevated functions on a network, system, or application that general users are not authorized to perform. This includes, but is not limited to, individuals who have been granted rights and access to networks, hardware, software, information, or sensitive technical spaces beyond those of the general user population or have the ability to influence others who interact with information systems.

Sexual assault (SA):

SA refers to a range of behaviors including but not limited to a completed nonconsensual sex act (e.g., rape, sodomy, and child molestation), an attempted nonconsensual sex act, or abusive sexual contact. SA includes any sexual act or behavior perpetrated upon another without that person’s consent or when they cannot consent, whether due to incapacitation, minority (age), mental state, or physical condition. A victim of SA may know the alleged perpetrator, such as a co-worker or a supervisor, or may be involved in a dating or marital relationship with the alleged perpetrator or may not know the alleged perpetrator. Lack of consent should be inferred when an alleged perpetrator uses force, threat of force, threat of an adverse personnel or disciplinary action, or other coercion, or when the victim is asleep, incapacitated, unconscious, or physically or legally incapable of consent.

Sabotage:

To deliberately destroy, damage, or obstruct, especially for political or military advantage. Although sabotage is often conducted for political or military reasons, other motivations can include personal disgruntlement.

Social Media:

Web-based services that allow individuals to construct a public or semi-public profile, create a list of other users that they share a connection with, and facilitate the sharing of information between users, such as pictures, blogs, videos, event information, etc. Popular social media sites include Facebook, MySpace, Orkut, Hi5, Bebo, and LinkedIn.

Spills:

The unintentional transfer of classified or sensitive information to unaccredited or unauthorized systems, individuals, applications, or media.

Stalking:

Refers to harassing, unwanted, or threatening physical, verbal, written, or virtual conduct that causes the victim, or could cause the victim, to fear for his or her safety or the safety of a family member or others as described below. Stalking may include, but is not limited to the following:

- Spying on, or waiting for the victim in places such as home, school, work, or recreation place.
- Leaving unwanted items, presents, or flowers for the victim.
- Making direct or indirect threats to harm the victim, the victim's children, relatives, friends, intimate partners, pets, or property.
- Posting information or spreading rumors about the victim on the internet, in a public place, or by word of mouth.
- Obtaining personal information about the victim by accessing public records, using internet search services, hiring private investigators, going through the victim's garbage, following the victim, or contacting their friends, family, work, or neighbors.

Stalking may occur through use of technology, including but not limited to email, telephone, voicemail, text messaging, and use of Global Positioning Systems (GPS), and social networking sites.

Targeted Violence:

Represents any form of violence that is directed at an individual or group, for a specific reason. In other words, not a random act of violence.

Threats/Threatening behavior:

Any use of words or actions that may intimidate or provoke a reasonable person and/or interfere with the performance of official duties.

US Person:

- A U.S. citizen
- An alien known by the CIA to be a lawful permanent resident (LPR) (AKA a permanent resident alien). An alien who procures a visa or other documentation by fraud or willful misrepresentation of a material fact is not a lawful permanent resident for purposes of these Procedures.
- An unincorporated association substantially composed of U.S. citizens or lawful permanent residents. "Substantially" must be more than insignificant, but a majority is not required.
- A corporation incorporated in the United States, except for a corporation directed and controlled by a foreign government or governments. A corporation or corporate subsidiary incorporated abroad, even if partially or wholly owned by a corporation incorporated in the United States, is not a United States person.

Violence:

Physical, verbal, or written actions that a reasonable person could perceive are exerted to violate, damage, or abuse, including, but not limited to, intimidation, coercion, provocation, verbal abuse, assault, stalking, or behavior.

Vulnerability:

A characteristic or specific weakness that renders a company or system (such as information or an information system) open to exploitation by a given threat or susceptible to a given hazard.

Workplace:

An employee's official place of work or alternative work location that is associated with the employee's established working hours. The employee is considered to be in the workplace while in or utilizing the resources of the employer.

Workplace-related Incidents:

Workplace-related incidents of targeted violence, harassment, or hostile work environment, by or against employees, employee's families, or property; that occur in the workplace or that occur outside the workplace but have an impact on the workplace.

Workplace violence:

Intentional, disruptive physical, verbal, or written behavior committed by an individual or group that physically damages a facility or facilities, psychologically or physically abuses/harms/violates the safety and well-being of an employee or persons associated with the organization.